

SC Arts Commission  
Board of Commissioners Meeting  
held at  
The Gibbes Museum  
Charleston, SC  
Thursday, May 22 – Friday, May 23, 2003

**THURSDAY, MAY 22, 2003**

- |                        |   |
|------------------------|---|
| Members present        | Patrick VanHuss, Connie Williams, David Stinson, Carrie Brown, Noble Cooper, Carolyn Govan  |
| Members absent         | Virginia Self, Linda Stern, Pam Harpootlian   |
| Staff present          | Susie Surkamer, Ken May, Harriett Green, Marion Draine, Rusty Sox   |
| Call to order          | Chairman VanHuss called the meeting to order at 10:35 a.m.  |
| Approval of Minutes    | Mr. VanHuss asked for corrections or changes to the minutes of February 25 and April 28, 2003. There were none.   |
| Motion                 | Mr. Stinson moved to approve the minutes. Ms. Govan seconded. The motion was approved.  |
| Chairman's Report      | <p>Mr. VanHuss reported that he had recently made visits to:</p> <ul style="list-style-type: none"><li>▪ The Camden Fine Arts Center to observe a consultation on accessibility issues in arts facilities.</li><li>▪ Winthrop University for an ABC meeting involving representatives from higher education.</li><li>▪ Atlanta for the Southern Arts Federation's Annual Meeting.</li></ul> <p>Mr. VanHuss announced his resignation from the board effective June 30, 2003. His resignation comes at the request of the governor.</p> <p>Mr. VanHuss reiterated his invitation to SCAC board and staff for a reception at his home the evening of June 18.</p> |
| Commissioners' Reports | <ul style="list-style-type: none"><li>▪ Folklife and Traditional Arts Panel Meeting – Mr. Stinson was unable to attend, but had spoken to staff who reported the meeting went well. Recommendations will be made to the board at its June meeting.</li></ul>  |

- National Arts Advocacy Day – Dr. Cooper reported on his participation in National Arts Advocacy Day in Washington, D.C.

Pam Harpootlian joined the meeting at 10:55 a.m.

- “Verner Day” – Mr. VanHuss asked staff to report on the successful events surrounding the Elizabeth O’Neill Verner Awards.
- ABC – Ms. Govan reported on some changes in the teacher certification process and pending legislation that will impact educators.
- Statewide Learning Community – Ms. Williams reported on her participation in the SLC meeting in which Michael Moore of the Wallace Reader’s Digest Funds made a presentation on Public Value.

#### Exec. Director’s Report

Ms. Surkamer announced the hiring of Scott Ludlam, the agency’s new Director of Finance. Also:

- The Southern Arts Federation, for which she serves as chair, is implementing a new dues structure for member organizations and is revising its grants guidelines.
- Planning is progressing for the annual conference of the National Association of State Arts Agencies (NASAA) to be held in Charleston December 4 – 7, 2003. Ms. Surkamer asked Ms. Green to report on the development of a special visual art exhibition for the conference that also involves North Carolina, Kentucky, and Tennessee.
- Ms. Surkamer is now on the board of NASAA. She attended its March board meeting.
- The SCAC hosted a meeting of new staff from SC arts organizations to help orient them to the agency and its programs.
- Ms. Surkamer and Chairman VanHuss met with the agency’s budget subcommittee of the Senate Finance Committee in April.
- Ms. Surkamer and Mr. May have recently met with the governor’s chief of staff on a variety of issues involving the agency and the Governor’s Office.
- Ms. Surkamer met with Rita Allison, who is now the SCAC’s liaison in the Governor’s Office, and who will be continuing as chair of the ABC project.
- Ms. Surkamer is now serving on the Board of Visitors at Winthrop University.

Mr. May reported on additional agency activities:

- During the summer, the Folklife and Traditional Arts program will host its fourth Institute for Community Scholars to train people in folk life fieldwork.
- The ABC project will host 14 Education Institutes for teachers in June.
- The agency's E-grant project is moving toward completion, with a test version expected in July and an October-November target for initial implementation.
- Mr. May attended the third Mayor's Institute for Design, hosted by the Design Arts Partnership in March. An unexpected outcome of this meeting was the establishment of a consortium of mill towns.

3<sup>rd</sup> Quarter Financial  
Report

Ms. Surkamer presented the financial statements for the 3<sup>rd</sup> quarter of FY:03.

Motion

Ms. Brown moved to approve the financial report. Ms. Harpootlian seconded and the motion was approved.

Motion

Dr. Cooper moved that the board go into executive session to discuss the Executive Director's performance evaluation. Ms. Govan seconded and the motion was approved.

Executive Session

The board entered executive session at 12:10 p.m.

Motion

Mr. Stinson moved to end executive session. Dr. Cooper seconded and the motion was approved. Executive session ended at 12:20.

Motion

Ms. Govan moved that the board go into executive session to discuss personnel matters. Ms. Brown seconded and the motion was approved.

Executive Session

The board entered executive session at 12:20.

Motion

Dr. Cooper moved to end executive session. Ms. Williams seconded and the motion was approved. Executive session ended at 12:40.

FY:04 Proposed  
Budget

Ms. Surkamer presented the proposed agency budget for FY:04.

Motion

Mr. Stinson moved to approve the proposed budget. Ms. Brown seconded and the motion was approved.

Christine Fisher, ABC Project Coordinator, joined the meeting at 12:50 p.m.

Presentation from  
Partner Organization Ms. Fisher updated the board on the history and recent activities of the Arts in Basic Curriculum Project.

Program Updates  
Salary Assistance  
Grants Mr. May reminded the board of its decision in February to exempt five organizations (previously receiving Salary Assistance Grants) from complying with the requirement to maintain the funded position for a year following the grant period. Since that time, several additional requests for the same exemption have been received.

Motion Mr. Stinson moved that the board extend the exemption to the additional requesting organizations. Ms. Govan seconded and the motion was approved.

Community Tour Mr. May presented a staff recommendation to reduce the maximum award to each artist/ensemble through the Community Tour program from \$7500 to \$5000 per fiscal year. The proposal would allow the money to go further and be better distributed among the participating artists and organizations.

Motion Mr. Stinson moved to approve the recommendation. Dr. Cooper seconded, and the motion was approved.

Arts in Education Mr. May presented a request to allow a late AIE grant application from Gold Hill Middle School.

Motion Ms. Govan moved to approve the request. Ms. Harpootlian seconded and the motion was approved.

Grant Guidelines Mr. May presented proposed guidelines for Accessibility grants, allowing arts organizations to address physical and programmatic accessibility issues for people with disabilities.

Motion Dr. Cooper moved to approve the proposed guidelines. Ms. Govan seconded and the motion was approved.

After School Arts  
Initiative Mr. May outlined the concept for draft grant guidelines for funding after school arts programs.

Motion Dr. Cooper moved to approve the proposal. Mr. Stinson seconded and the motion was approved.

Staff Presentation	Marion Draine discussed her responsibilities in the agency with special projects, the Verner Awards, the Cultural Visions program and her work as a regional coordinator in the lowcountry.
Motion	Having completed the agenda for the day, Ms. Brown moved to adjourn. Ms. Williams seconded and the motion was approved.
Adjourn	The meeting was adjourned at 2:40 p.m. for a visit to the Charleston Ballet Theatre and Clayworks.

### **FRIDAY, MAY 23, 2003**

Members present	Patrick VanHuss, Connie Williams, David Stinson, Carrie Brown, Noble Cooper, Carolyn Govan, Pam Harpootlian
Members absent	Virginia Self, Linda Stern
Staff present	Susie Surkamer, Ken May, Marion Draine, Harriett Greene, Rusty Sox.
Guests Present	Nigel Redden, General Manager of Spoleto Festival USA,
Call to order	Chairman VanHuss called the meeting to order at 9:02 a.m.
Spoleto Update	Nigel Redden updated the board on this year's Spoleto Festival.
State Art Collection Purchasing Policy	Harriett Green, SCAC Director of Visual Arts, presented a proposal to suspend the work of the State Art Collection Acquisitions Committee and approve the establishment of a SAC Assessment Committee for the next year to be involved in future acquisitions.
Motion	Mr. Stinson moved to approve the proposal to suspend the current acquisitions committee. Ms. Govan seconded and the motion was approved.
Motion	Ms. Govan moved to approved the establishment of a State Art Collection Assessment Committee. Ms. Brown seconded and the motion was approved.
Piccolo Spoleto Update	Ellen Moryl, director of the City of Charleston Office of Cultural Affairs, arrived at 9:45 and updated the board on the Piccolo Spoleto festival.
Gibbes Museum	

Update

Elizabeth Fleming, Director of the Gibbes Museum, arrived at 10:15 to give the board an update on activities at the Gibbes.

Adjourn

There being no other business, Ms. Govan moved to adjourn. Ms. Brown seconded, the motion was approved and the meeting was adjourned at 10:45 a.m.